ROCK YOUR SEMESTER

REDUCE
- your syllabus
- your reading list
- your synchronous online hours
- the length of your videos
- the length of your assignments
- the number of software programs your students will need to use

ORGANIZE
- the landing page of your course in Canvas
- the discussion boards
- assessment details/descriptions
- files for students to read
- videos for students to watch
- directions on how to get to different platforms (Canvas, Zoom, Piazza, etc.)

COMMUNICATE
- weekly announcements and reminders
- the learning goals of the course
- the purposes of assignments
- your own challenges and failures
- any changes to the course to adapt to circumstances or feedback
- encouragement to students to communicate with you, with their TA, and with each other

BE KIND
- to students: have lenient late penalties, don’t ask for medical notes, check in with how they’re doing
- to your TAs: give them rubrics, have students do some self- or peer-evaluation, have TAs reduce giving corrections in favour of key bits of feedback, make sure TAs have necessary hardware, check in with how they’re doing
- to yourself: let go of some content, admit to challenges and failures, celebrate successes, use rubrics and don’t correct student work but offer useful feedback, don’t be online 24/7, go for walks, have bubble baths, meditate, treat yourself to your favourite foods, say no to optional meetings, say no to extra service work, reduce your research expectations